



Fox River & Countryside Fire Rescue District
34W500 Carl Lee Road
St. Charles, IL 60174
630-584-3473 Office
630-584-8266 Fax
info@frcfr.org

MINUTES

Monthly Board Meeting

Thursday, December 5, 2024, at 6:00 PM

Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – President Parthun called the Monthly Meeting of the Fox River & Countryside Fire Rescue District to order at 6:00 PM.
 - a. Present: 4 Trustees – Karr, McManus, Parthun, Turriff Absent: 1 Sieffert
Also Present: Fire Chief Michael Hill, Attorney John Motylinski, James Howard with Gov. Accounting, Administrative Coordinator Tracy Dunklau, staff, and residents.
 - b. President Parthun led those in attendance in the Pledge of Allegiance.
2. Public Comment: None
3. Reports:
 - a. Financial Report – James Howard, with Gov. Accounting, provided the financial analysis and revenue highlights for the five months ending October 31, 2024.
 - b. Chief's Report – Fire Chief Michael Hill provided the December incident statistics and District highlights. Chief Hill reported that the sale of the surplus land is moving forward and hopes for a closing date of December 15, 2024. All employee wellness physicals are complete, with everyone being declared fit for duty, and the new officer testing is progressing on schedule. Chief Hill thanked former Trustee Wegman and Trustee Karr for gifting holiday hams to all three shifts at each station.
 - c. Attorney's Report – Attorney Motylinski reported on the non-eventful legislative veto session and will have comments on the resolution under New Business.
 - d. Trustees Report –
Trustee Karr updated the Board on the Station 3 construction project. Minor changes have been made with little impact, but the weather has caused the use of a small portion of the contingency fund for stone. He reported the good news that the timeline for construction completion has been updated to May or June.
4. Consent Agenda
A motion was made by Trustee Karr and seconded by Trustee Turriff to approve the consent agenda as presented.
 - a. Approval of the November 7, 2024, Monthly Board Meeting Minutes
 - b. Approval of the November 7, 2024, Closed Session Minutes
 - c. Approval of the monthly invoicesOn roll call, the vote was:
Yes: 4 Karr, McManus, Parthun, Turriff No: 0 Absent: 1 Sieffert
The Motion Carried

5. Old Business:

- a. Attorney Motylinski presented the Addendum to the contract for the sale of land between the District and Fine Line Creative Arts Center and Resolution 2024-02 Declaring real estate surplus. Both documents are required for the real estate closing. A motion was made by Trustee Karr and seconded by Trustee Turriff to approve the two documents.

On roll call, the vote was:

Yes: 4 Karr, McManus, Parthun, Turriff

No: 0

Absent 1 Sieffert

The Motion Carried

6. New Business: No new business was heard.

7. Closed Session – A motion was made by Trustee McManus and seconded by Trustee Parthun to adjourn to closed session at 6:15 PM to discuss personnel, as permitted by the Open Meetings Act.

On roll call, the vote was:

Yes: 4 Karr, McManus, Parthun, Turriff

No: 0

Absent: 1 Sieffert

The Motion Carried

The Closed Session adjourned at 7:06 PM

The Board returned to Open Session at 7:06 PM

Open Session roll call: Present: Trustees: Karr, McManus, Parthun, Turriff

Absent: 1 Seiffert

Also present are Fire Chief Michael Hill, Attorney Motylinski, and Tracy Dunklau

8. Adjournment: With no further business brought before the Board, a motion was made by Trustee Turriff and Seconded by Trustee Karr to adjourn the Monthly Board Meeting at 7:07 PM.

On voice vote: All Ayes were heard. **The motion passed unanimously.**

Respectfully submitted,

Pam Turriff, Secretary