



Fox River & Countryside Fire Rescue District  
34W500 Carl Lee Road  
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## MINUTES

### Monthly Board Meeting

Thursday, April 22, 2025, at 6:00 PM

Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

#### 1. Call to Order

Trustee Karr called the Fox River & Countryside Fire Rescue District Public Hearing to order at 6:02 PM.

- a. Present: 4 Trustees – Karr, McManus, Seiffert, Turriff                      Absent: 0  
Also present are Fire Chief Michael Hill, Steven DiNolfo with Ottosen Law Firm, Brad O'Sullivan with Gov Accounting, Administrative Coordinator Tracy Dunklau, residents, citizens, and members of the District.
- b. Trustee Karr led those in attendance in the Pledge of Allegiance.
- c. Trustee Karr announced that Trustee Parthun had resigned from his office as Trustee on April 15, 2025. In President Parthun's absence, a motion was made by Trustee Karr and seconded by Trustee Turriff to appoint Trustee Karr as President Pro-Tem. The motion passed unanimously.

#### 2. Trustee Karr opened the public hearing at 6:03 and asked for public comment on Amended Budget and Appropriation Ordinance 2025-01 for the District's Fiscal Year ending April 30, 2026.

Hearing no public comment, Trustee Karr motioned to adjourn the public hearing and proceed to the monthly meeting at 6:05 PM.

#### 3. Reports:

- a. Financial Report – Brad O'Sullivan, with Gov. Accounting, provided the financial analysis and revenue highlights for the ten months ending February 28, 2025.
- b. Chief's Report – Fire Chief Michael Hill provided the March District highlights. He reported that the interior concrete floors have been poured, and the interior framing is now taking place. New Ambulances 1851 and 1853 are being equipped and licensed for use.
- c. Attorney's Report – Attorney DiNolfo reported on the legislature allowing fire districts to bill assisted living facilities after the seventh EMS transport has passed in the Senate and is now before the House for approval.
- d. President's Report – Trustee Karr reported he has been working with TCL Electric, a ComEd partner on the lighting rebate program for both stations, providing the District with savings of approximately \$7500.00 annually. He also updated the board on the Station 3 construction project. Trustees McManus and Turriff asked if he would be willing to continue working on the project after his term is up, and he offered to continue working on the project if the new board wanted him to do so. Trustee Karr reported that the McManus Investigation will be approaching \$20,000.
- e. Trustees Report – Trustee McManus asked about the process for appointing Jason Parthun's replacement. After discussion, the board instructed Chief Hill to direct the publishing of the Trustee Vacancy on the website, social media, and create a press release. Attorney DiNolfo stated that most districts put trustee vacancy notifications on their website, social media, and possibly post at the station.

4. Consent Agenda

A motion was made by Trustee Turriff and seconded by Trustee Karr to approve the consent agenda as presented.

- a. Approval of the March 6, 2025, Monthly Board Meeting Minutes
- b. Approval of the March 6, 2025, Closed Session Minutes
- c. Approval of the monthly invoices

On roll call, the vote was:

Yes: 4 Karr, McManus, Seiffert, Turriff                      No: 0                      Absent: 0

**The Motion Carried**

5. Old Business: None

6. New Business:

- a. Brad O'Sullivan with Gov. Accounting presented the Amended Budget for Fiscal Year Beginning May 1, 2024, and ending on April 30, 2025. After discussion, A motion was made by Trustee Turriff and seconded by Trustee Seiffert to approve Ordinance 2025-01.

On roll call, the vote was:

Yes: 4 Karr, McManus, Seiffert, Turriff                      No: 0                      Absent: 0

**The Motion Carried**

- b. Brad O'Sullivan with Gov. Accounting presented the Tentative Budget and Appropriation Ordinance 2025-02 for the Fiscal Year Beginning May 1, 2025, and ending on April 30, 2026.

- c. A motion was made by Trustee Karr and seconded by Trustee Turriff to authorize the publication of a Public Hearing to be held on June 5, 2025, at 6:00 PM for the proposed Budget and Appropriation Ordinance 2025-02

On roll call, the vote was:

Yes: 4 Karr, McManus, Seiffert, Turriff                      No: 0                      Absent: 0

**The Motion Carried**

- d. A motion was made by Trustee Seiffert and seconded by Trustee Turriff to promote one member to the rank of Battalion Chief effective May 1, 2025.

On roll call, the vote was:

Yes: 4 Karr, McManus, Seiffert, Turriff                      No: 0                      Absent: 0

**The Motion Carried**

- e. A motion was made by Trustee Turriff and seconded by Trustee Seiffert to promote one member to the rank of Lieutenant effective May 1, 2025.

On roll call, the vote was:

Yes: 4 Karr, McManus, Seiffert, Turriff                      No: 0                      Absent: 0

**The Motion Carried**

7. Closed Session: None

- 8. Adjournment: With no further business brought before the Board, a motion was made by Trustee Turriff and Seconded by Trustee McManus to adjourn the Monthly Board Meeting at 6:44 PM.

On voice vote: All Ayes were heard. **The motion passed unanimously.**

Respectfully submitted,

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Pam Turriff, Secretary