



Minutes

Monthly Meeting of the Fox River and Countryside Fire Rescue District

Tuesday, April 14, 2026, at 6:00 PM

1. Call To Order

President Nick Manheim called the meeting to order at 6:00 PM.

A. Roll Call

Present

Jim Gaffney, Tom Kennedy, Nick Manheim, Nick McManus, TJ Seiffert

Absent - None

Also, Present

Fire Chief Michael Hill, Deputy Chief Jim Niesel, Attorney John Motylinski, Accountant Brad O'Sullivan, Admin Tracy Dunklau, and residents.

Pledge of Allegiance

President Manheim led the Pledge of Allegiance.

2. Public Comment

President Manheim asked for public comments. There were no comments from the community.

3. Reports

Financial Report

Accountant Brad O'Sullivan provided a financial analysis and revenue highlights for the month ending March 31, 2026.

Chief's Report

Fire Chief Michael Hill presented the March 2026 district highlights, including:

A. Completion of the filing of the 2025 Annual Treasurer's Report and Annual Levy reallocation figures for Kane and DuPage counties.

B. Chief Hill participated in the Kane County Fire Chief's annual audit, which was successfully completed

C. The District obtained (free of charge) a “bed-shaker” alarm from the OSFM “Camp I-AM-ME” organization, which the crews installed for a resident who is profoundly deaf.

Attorney’s Report

Attorney Motylinski reported an increase in large-scale FOIA requests affecting fire districts and will continue to monitor developments.

President’s Report

No report

4. Consent Agenda

A motion was made by Trustee Gaffney and seconded by Trustee Seiffert to approve the Consent Agenda as presented.

Items approved

A. Minutes of the March 10, 2026, Monthly Board Meeting – Open Session

B. Monthly Invoices

Yea: Jim Gaffney, Tom Kennedy, Nick Manheim, Nick McManus, TJ Seiffert

Final Resolution: Motion Carried

5. Action Items

A. Accountant Brad O’Sullivan and Fire Chief Michael Hill presented the Tentative Budget and Appropriation Ordinance 2026-02 for the Fiscal Year beginning May 1, 2026, and ending April 30, 2026.

B. A motion was made by Trustee Gaffney and seconded by Trustee Seiffert to authorize the publication of the Public Hearing notice for June 9, 2026, at 6:00 PM for the proposed Budget and Appropriation Ordinance 2026-02.

C. A motion was made by Trustee Gaffney and seconded by Trustee Kennedy to appoint President Manheim as the Open Meeting Act Designee.

Yea: Jim Gaffney, Tom Kennedy, Nick Manheim, Nick McManus, TJ Seiffert

Final Resolution: Motion Carried

Old Business

A. Trustee Gaffney requested that approval of the Trustee Manual be tabled until the May 12, 2026, Monthly Meeting. The Board agreed.

New Business

None

Closed Session

None

Adjournment

With no further business brought before the Board, President Manheim adjourned the meeting at 6:24 PM.

Respectfully Submitted,

TJ Seiffert, Secretary