



Fox River & Countryside Fire Rescue District  
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## MINUTES

### Monthly Board Meeting

Thursday, March 06, 2025, at 6:00 PM

Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – President Parthun called the Monthly Meeting of the Fox River & Countryside Fire Rescue District to order at 6:01 PM.
  - a. Present: 5 Trustees – Karr, McManus, Parthun, Seiffert, Turriff                      Absent: 0  
Also Present: Fire Chief Michael Hill, James Howard with Gov Accounting, Administrative Coordinator Tracy Dunklau, and members of the District.
  - b. President Parthun led those in attendance in the Pledge of Allegiance.
2. Public Comment: None
3. Reports:
  - a. Financial Report – James Howard, with Gov. Accounting, provided the financial analysis and revenue highlights for the nine months ending January 31, 2025, to the Board prior to the meeting. No questions were heard. Trustee Karr updated the Board on the Station 3 budget.
  - b. Chief's Report – Fire Chief Michael Hill provided the February District highlights. He reported that Station 3 now has four walls and windows, and he is busy with Deputy Chief Niesel, attending meetings with Lamp Construction. The new ambulances are nearing completion, and LT Snively will travel to NJ next week for inspections. He asked the Board for permission for himself, Deputy Chief Niesel, BC Sutherland Jr., and LT Snively to attend FDIC since our engine will be on display. Trustee McManus stated he had an issue with the request and asked that the discussion be moved to a closed session.
  - c. Attorney's Report – Attorney Motylinski reported on the 104<sup>th</sup> General Assembly House bills potentially affecting the District. House Bill 1916 and 2336 would permit the District to directly bill assisted living facilities for any services rendered to their patients.
  - d. President's Report – President Parthun reported he attended the IAFFD and will forward all helpful information to the Chief.
  - e. Trustees Report – Trustee Karr reported that the McManus Investigation will far exceed the estimated \$10,000. Trustee McManus asked to move the discussion to a closed session. Trustee McManus stated he is concerned about staffing Station 3. The Chief explained that the tentative budget will be presented at the April meeting.
4. Consent Agenda

A motion was made by Trustee Karr and seconded by Trustee Turriff to approve the consent agenda as presented.

  - a. Approval of the February 6, 2025, Monthly Board Meeting Minutes
  - b. Approval of the February 13, 2025, Special Meeting Minutes
  - c. Approval of the monthly invoices

On roll call, the vote was:

Yes: 5 Karr, McManus, Parthun, Seiffert, Turriff	No: 0	Absent: 0
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**The Motion Carried**

5. Old Business: None

6. New Business: A motion was made by Trustee Parthun and seconded by Trustee Turriff to approve the Promotions Final List for both Battalion Chief and Lieutenant. No discussion was heard.

On roll call, the vote was:

Yes: 5 Karr, McManus, Parthun, Seiffert, Turriff

No: 0

Absent: 0

**The Motion Carried**

7. Closed Session: Closed Session – A motion was made by Trustee Parthun and seconded by Trustee Turriff to adjourn to closed session at 6:20 PM to discuss personnel, as permitted by the Open Meetings Act.

On roll call, the vote was:

Yes: 5 Karr, McManus, Parthun, Seiffert, Turriff

No: 0

Absent: 0

**The Motion Carried**

The Closed Session adjourned at 6:52 PM

The Board returned to Open Session at 6:52 PM

Open Session roll call: Present: Trustees: Karr, McManus, Parthun, Seiffert, Turriff

Absent: 0

Also present are Fire Chief Michael Hill, Attorney Motylinski, and Tracy Dunklau

8. Adjournment: With no further business brought before the Board, a motion was made by Trustee Turriff and Seconded by Trustee McManus to adjourn the Monthly Board Meeting at 6:53 PM.

On voice vote: All Ayes were heard. **The motion passed unanimously.**

Respectfully submitted,

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Pam Turriff, Secretary