



Fox River & Countryside Fire Rescue District
34W500 Carl Lee Road
St. Charles, IL 60174
630-584-3473 Office
630-584-8266 Fax
info@frcfr.org

MINUTES

Monthly Board Meeting

Tuesday, February 10, 2026, at 6:00 PM

Station 1 – 34W500 Carl Lee Rd., St. Charles, IL 60174

1. Call to Order – President Nick Manheim called the Fox River & Countryside Fire Rescue District Monthly Meeting to order at 6:00 PM.
 - A. Roll Call
Present: Trustees Gaffney, Kennedy, Manheim, McManus, Seiffert (5)
Absent: 0
Also present: Fire Chief Michael Hill, DC Jim Niesel, Attorney John Motylinski, Brad O'Sullivan with Gov. Accounting, Administrative Coordinator Tracy Dunklau, residents, and members of the District.
 - B. President Manheim led the Pledge of Allegiance.
2. Public Comment
President Manheim asked if the community had any public comments. There were none.
3. Reports
 - A. Financial Report
Accountant Brad O'Sullivan provided a financial analysis and revenue highlights for the month ending January 31, 2026.
 - B. Chief's Report
Fire Chief Michael Hill shared the January district highlights, reviewing the five-year trends in call for service. Additionally, Chief Hill reported on a fire that occurred on Campton Hills Drive on January 30, 2026, in which four residents and numerous pets were rescued by Fox River personnel.
 - C. Attorney's Report
Attorney Motylinski reported that the general assembly is back in session and that he is monitoring several new bills, including those on recruitment and retention and trustee stipends.
 - D. President's Report
President Manheim stated he will be in touch with individual board members in the coming weeks to discuss various topics.

4. Consent Agenda

A motion was made by Trustee Seiffert and seconded by Trustee Kennedy to approve the Consent Agenda as presented.

Items Approved:

A. January 13, 2026, Monthly Board Meeting Minutes

B. January 13, 2026, Closed Session Minutes

C. Monthly Invoices

Roll Call Vote:

Yea: Trustees Gaffney, Kennedy, Manheim, McManus, Seiffert (5)

Final Resolution: Motion Carries

5. Action Items None presented

6. New Business

A. Trustee McManus requested that the board approve the Trustee Manual at the next meeting. President Manheim gave a directive to the administration to add discussion of Trustee Manual to the March agenda for discussion for final vote at the May meeting.

B. Trustee McManus requested that all personnel contracts be uploaded to the Trustee's SharePoint site. President Manheim gave the administration a directive to upload the Fire Chief and Deputy Chief's contracts to the Trustees' SharePoint file.

C. Trustee McManus asked whether the current board will enforce the Censure Resolution, which is not legally binding. President Manheim stated he will contact him next week.

D. Trustee Gaffney asked the board to begin thinking about the District's future. Where will we be in ten years, and should the board consider presenting another referendum to the residents?

E. President Manheim agreed that we need to start building goals and will create a discussion calendar.

7. Closed Session

A motion was made by Trustee Gaffney and seconded by Trustee Kennedy to adjourn to closed session at 6:58 PM to discuss purchasing property and the proposal of cell tower installation via a lease agreement at Station 3.

Roll Call Vote:

Yea: Trustees Gaffney, Kennedy, Manheim, McManus, Seiffert (5)

Final Resolution: Motion Carries

The board returned to Open Session at 7:25 PM.

8. Adjournment

With no further business brought before the Board, President Manheim adjourned the meeting at 7:26 PM.

Respectfully submitted,

TJ Seiffert, Secretary