

**FOX RIVER AND COUNTRYSIDE FIRE / RESCUE DISTRICT
REPORT FOR COMPLIANCE WITH DECENNIAL COMMITTEE
ON LOCAL GOVERNMENT EFFICIENCY ACT**

1. Introduction

Provide a brief narrative introducing the District to include: the fiscal year, date incorporated, services provided, population and other demographic data, governing body (i.e., number of trustees, elected or appointed), and other relevant information.

In 2011 (FY2012), the Fox River & Countryside Fire Rescue District transitioned from a paper-only special district into a fully functional emergency services organization. These services include fire suppression, EMS, fire prevention, technical rescue, water rescue, hazardous materials response, and public education. FRCFRD covers approximately 38 square miles within Kane and DuPage Counties. Approximately 34,738 residents are served within portions of the Village of Campton Hills, the Village of Wayne, unincorporated areas of St. Charles and Campton townships, and parts of South Elgin.

The District has two fire stations and will break ground on Station 3 in October 2024. Fire personnel consist of one (1) Fire Chief, one (1) Deputy Chief, one (1) Administrative Coordinator, three (3) Battalion Chiefs, six (6) Lieutenants, sixteen (16) shift firefighters/paramedics/EMTs and approximately twenty-four (24) part-time firefighters/paramedics/EMTs.

Fox River & Countryside Fire Rescue District staffs 9-11 personnel per shift, plus the Fire Chief and Deputy Chief.

The District is governed by an elected, compensated, non-partisan board consisting of five members who are required to reside within the District boundaries. Each trustee is elected to serve terms of six years, with elections staggered every two years.

2. General Information

A. Location

The District provides services for the following villages, townships, and cities.

VILLAGES, TOWNSHIPS, & CITIES	
Name	Estimated Population
Village of Campton Hills	11,131
Village of Wayne	2,286
Campton Township	10,064
St Charles Township	11,257

The District is located within the following county:

Kane and DuPage Counties

The following additional Units of Local Government overlap the District's service area:

D303 School District, U46 School District, St Charles Park District, Village of Wayne, Village of Campton Hills, Village of South Elgin, St Charles Township, Campton Hills Township, Kane County, DuPage County

B. District Demographics

Does the District serve any commercial or industrial areas? If so, please provide a brief description of the character of the commercial/industrial properties the District serves:

FRCFRD has limited commercial/industrial areas that consist of but are not limited to automotive sales and repair, HVAC and plumbing, manufacturing, small professional businesses, and restaurants.

Does the District serve multi-unit residential buildings, assisted living centers, group homes, etc.? If so, please provide a brief description of the amount, type, and, if available, rough population estimates:

The District serves Silver Glen Senior Living Retirement Community, Recovery Centers of America, and the Kane County Judicial Center, including the Jail, Juvenile Detention Center, Court House, Sheriff's Office, and Coroner.

C. Fire Stations

Name of Station	Location
1. Station 1	34W500 Carl Lee Rd., St Charles, IL 60174
2. Station 2	40W361 IL Route 64, St Charles, IL 60175
3. Station 3	37W550 Bolcum Rd., St Charles, IL 60175 Groundbreaking October 2024

D. Employees

Shift	Part-Time	Volunteer/Paid on Call
Shift: 24	Part-Time: 25	0

E. Fire & EMS Apparatus

Type	Quantity	Age
Ambulance	3	2016, 2019, 2020
Engine/Tender	3	2016, 2018, 2022
Mini-Pumper	1	2020
First Responder	3	2018, 2022, 2023
Pick-Up Truck	2	2011, 2011
Boat	1	2019
ATV	1	2024

F. Services & Programs

SERVICES	
Existing	Potential Future Services
Fire	
EMS - AHA CPR Training	
Rescue	
Prevention/Inspection	
Water Rescue/Swift Water Rescue	
Investigation	
Special Teams: Water, Hazmat	
Permitting	

PROGRAMS	
Existing	Potential Future Programs
After the Fire	
Inspections: Fire, Safety, Building	
Knox Box	
National Night Out Participation/Demonstration	
Scheduled Station Tour Visits	
Scheduled Block Parties and HOA Meetings	
Touch-A-Truck – School Visits, Community Events: United Fall Fest, Wayne Flag Day	

G. Financials

BUDGET	
Fiscal Year	Annual Budget Amount
F.Y. 2019	\$2,963,890
F.Y. 2020	\$3,535,476
F.Y. 2021	\$3,442,330
F.Y. 2022	\$4,290,223
F.Y. 2023	\$10,033,567

END-OF-YEAR FINANCIAL REPORT		
Fiscal Year	Revenues	Expenditures
F.Y. 2019	\$3,205,722	\$2,835,651
F.Y. 2020	\$3,361,053	\$4,024,935
F.Y. 2021	\$3,627,918	\$3,767,835
F.Y. 2022	\$4,133,538	\$3,796,435
F.Y. 2023 ¹	\$10,300,287	\$8,689,675

¹ The significant increase in revenues and expenditures between FYs 2022 and 2023 are attributable to the District's issuance of a general obligation bond, the proceeds of which are earmarked for capital improvements (e.g., the District's Station 3 and apparatus). Thus, the District's true operating revenue remains in the range detailed for FY 2022.

Briefly discuss the five-year trends for the Annual Budgets and the End of Year Financial Reports. Then, compare the projected budget with the actual revenues and expenditures. Use this review to assess the financial efficiency and health of the District.

Revenues:

- The District passed a general obligation bond Referendum in June of 2022 (FY2023)

Expenses:

- Using the general obligation bond proceeds, the District retired its preexisting debt obligations and purchased much-needed equipment and vehicles.

H. Equalized Assessed Value (EAV)

Levy Year	EAV		
	Kane Co	DuPage Co	Total
Levy Year 2019	947,973,586	45,959,483	993,933,069
Levy Year 2020	967,026,367	47,287,111	1,014,313,478
Levy Year 2021	993,446,185	47,186,501	1,040,632,686
Levy Year 2022	1,058,832,749	49,919,367	1,108,752,116
Levy Year 2023	1,138,723,878	51,916,141	1,190,640,019

I. Insurance Services Office (ISO) Rating

The District's current ISO rating is 3-hydranted/6-unhydranted

3. Committee Information

COMMITTEE MEMBERS	
Title	Name
Chief	Michael Hill
Board President	Jason Parthun
Board Secretary	Pamela Turriff
Board Treasurer	John Karr
Board Trustee	TJ Seiffert
Board Trustee	Nick McManus
Fire District Resident	Dennis Marquis
Fire District Resident	Abelardo Lalo Ponce

COMMITTEE MEETING DATES		
Meeting	Date	Location
First Meeting	06/24/2024	Station 1
Second Meeting	08/27/2024	Station 1
Third Meeting	09/25/2024	Station 1
Additional Meetings		

4. Awards & Recognitions

Award/Recognitions	Description	Date Issued
GFOA	Financial Excellence	2011-Present: Annually

The District was awarded the GFOA Certificate of Achievement for Excellence in Financial Budgeting due to its commitment to meeting the highest governmental budgeting and finance principles. This award demonstrates excellent efficiency and accountability of the District's finances.

5. Intergovernmental Agreements (IGAs) & Interrelationships

The District has automatic Aid Agreements with 14 other jurisdictions and is in Mutual Aid Box Alarm System (MABAS) Division 2. MABAS is mutually beneficial for both residents and members of the District because of the shared emergency response resources it provides to all its members.

KaneComm serves as the District's dispatching agency and efficiently coordinates emergency response for all staff and resources.

6. Review of Governing Statutes, Fire District Policies, Rules, Procedures, Training Materials, Reports, and other Documents

The District utilizes the Lexipol online/mobile public safety policy management system. This system reduces risk by providing electronic policy acknowledgment tracking and efficient distribution of policies. Lexipol continuously updates all policies to remain in compliance with Federal and State statutes and best practices. It provides 24/7 access to District policies via a mobile app.

Does the District have an OMA Officer? (5 ILCS 120/1.05(a)) If so, identify the individual:

Fire Chief Michael Hill, Trustee Jason Parthun, Tracy Dunklau

Does the District have a FOIA Officer? (5 ILCS 140/3.5(a)) If so, identify the individual:

Fire Chief Michael Hill, Trustee Jason Parthun, Tracy Dunklau

If applicable, identify the District's designated auditing official under the Public Officer Prohibited Activities Act (50 ILCS 105/4.1): By statute, the Kane County State's Attorney.

A. Procedures

Type	Conclusion
FOIA Forms and Procedures (5 ILCS 140/1 et. seq.)	Ordinance 2010-01 FOIA Policy
Perform Semiannual Review of Closed Session Minutes (5 ILCS 120/2.06)	Resolution 2020-07

Trustees Filed Statement of Economic Interest Policy (5 ILCS 420/4A-101)	Annually
Post/File OSHA 300A Report (if required)	Annually
Grant Management and Reporting	Annually
NFIRS	Monthly

B. Board Member Training

Title	Satisfactory?	Unsatisfactory?
Board Member OMA Training (5 ILCS 120/1.05(b))	Yes - Annually	
FOIA Officer Training (5 ILCS 140/3.5(b))	Yes – Ordinance 2010-01	
Sexual Harassment Prevention Training (775 ILCS 5/2-109(c))	Yes – Ordinance 2018-01 Prohibiting Sexual Harassment	

C. Reports, Documents, and Transparency

The District's call volume, call type, and dispatch reports are available on its website, along with its annual audit, Treasurer's Report, and a schedule of all Board meetings. The Committee reviewed the District's website and commended it for its ease of access to useful information.

7. Recommendations for Increased Accountability and Efficiency

A. Strengths & Efficiencies

Briefly list and describe the District's strengths and efficiencies the Committee identified and provide a plan of action for continued improvement.

The District maintains its own fueling station, directly purchasing fuel from Fecce Oil. While the fuel station improves efficiency by reducing response times, it also saves the District money. A bonus is that the District provides community service to our neighboring police department, which purchases fuel for their vehicles at cost.

Briefly list and describe the District's growth areas the Committee identified and provide a plan of action to improve accountability and efficiency.

B. Growth Areas

Title	Findings	Conclusion
Experience	Consistent Training/Education Opportunities	
Public Education	Taking advantage of presented opportunities	
Community Outreach	Consistent Public Education	
Recruitment	Publicity and Participation in Academies	

C. Greatest Needs

Briefly list and describe the District's greatest needs for improving accountability and efficiency (e.g., funding, equipment, personnel, etc.).

The Committee recommends continued funding for future fleet replacement and major expenditures such as SCBA replacement.

D. District Map

A map of the District is attached.

Fox River and Countryside Fire/Rescue District

